

**OFFICE OF THE GOVERNMENT CHIEF INFORMATION OFFICER
NOTICE TO LOCAL IT SERVICE SUPPLIERS NO. 1/2008**

**Mainland and Hong Kong Closer Economic Partnership Arrangement (CEPA)
Application Procedures for the Mainland Computer Information System
Integration Project Manager Qualification**

(Note: This notice is published through the OGCIIO web-site
to Hong Kong IT Service Suppliers for general reference only)

I. INTRODUCTION

This Notice supersedes, with effect from 12 August 2008, Notice to Local IT Service Suppliers No. 2/2007 issued on 24 December 2007 by the Office of the Government Chief Information Officer (OGCIO) of the Hong Kong Special Administrative Region (HKSAR). It informs local IT service suppliers of the arrangements and procedures relating to the application for Project Manager (PM) qualification under the Computer Information System Integration Qualification Certification (SI Qualification Certification) scheme.

2. According to the prevailing provisions promulgated by the Ministry of Industry and Information Technology (MIIT, the then Ministry of Information Industry) of the Central People's Government, enterprises applying for SI qualification assessment must possess the corresponding number of PMs/Senior PMs¹. Please refer to section 2 of the Notice on Computer Information System Integration Project Manager Qualification Management Method (Pilot) (Xinbu Gui (2002) No. 382) issued by MIIT on the assessment criteria for the various PM qualification levels.

¹ Please refer to para. 5.2 of the section on Level 1 qualification, para. 5.2 of the section on Level 2 qualification, para. 4.2 of the section on Level 3 qualification and para. 12 of the section on Level 4 qualification of the Notice on Computer Information System Integration Qualification Level Assessment Criteria (Revised Version) (Xinbu Gui (2003) No. 440) promulgated by MIIT.

3. For the arrangements for implementing the SI Qualification Certification scheme of the Mainland in Hong Kong, and the procedures for applying SI Qualification Certification under the further liberalization measures provided by Supplement and Supplement III to the Mainland and Hong Kong Closer Economic Partnership Arrangement (CEPA), please refer to the Notice to Local IT Service Suppliers No. 3/2006 published by the OGCIO.

II. ARRANGEMENTS AND PROCEDURES

4. Applications for PM qualification² must be submitted by the computer information system integration enterprises (including enterprises that intend to apply, have applied or already received approval) that the applicants affiliate with. For IT service suppliers who are interested in applying PM qualifications in Hong Kong, please refer to the following application procedures :

(i) Enterprise is required to prepare application materials for each case of PM qualification application. These materials include

- (1) an Application Form for Computer Information System Integration Project Manager Qualification (and a soft-copy);
- (2) one of the following certificates :

Applicable to PM qualification application³

(a) the System Integration Project Management Engineer qualification certificate⁴ ; or

² In respect of the Provisions for the Application for Mainland Computer Information System Integration Project Manager Qualification by Employees of HKSAR Enterprises, please refer to Annex II of the MII Notification on the Termination of Transitional Period for IT Enterprises in HKSAR in Applying for Computer Information System Integration Qualification Certification (Xinbu Gui (2006) No. 729). For the supplementary information regarding the application for Senior PM qualification, please refer to the Supplementary Notice on Issues relating to the Application for Computer Information System Integration Senior Project Manager Qualification (Xinji Zhi (2006) No. 012).

³ Please refer to the Supplementary Notice on Issues relating to the Application for Computer Information System Integration Project Manager Qualification (Xinji Zhi (2008) No. 7) for more details.

⁴ Since there is no arrangement for the System Integration Project Management Engineer examination for the time being, applicant who independently writes a system integration project management related thesis that passes the assessment shall be deemed as temporarily possessing the relevant qualification certificate in the course of PM qualification application. Applicant who obtained PM qualification by way of thesis instead of qualification certificate should take the examination of System Integration Project Management

- (b) the Information System Project Management Professional qualification certificate⁵; or
- (c) the certificate that attests to the completion of PM training program and the pass of the examination issued by the then Ministry of Information Industry;

Applicable to Senior PM qualification application⁶

- (a) the Information System Project Management Professional qualification certificate; or
- (b) the certificate that attests to the completion of Senior PM training program and the pass of the examination issued by the then Ministry of Information Industry;

(3) and other supporting documents.

Contact points :

Asian Pacific Education Centre

Tel. : (852) 2895 2260

Address : Room B, 13/F., V Heun Building, 138 Queen's Road Central,
Central, Hong Kong

Web-site: <http://www.apec.org.hk>

Engineer or Information System Project Management Professional and obtain the Qualification Certificate before 31 December 2009. Please refer to the announcement of examination arrangement by the Education and Examination Centre of MIIT or the Asian Pacific Education Centre.

⁵ Information regarding the Information System Project Management Professional qualification examination can be found in the relevant web pages of the Education and Examination Centre of MIIT or the Asian Pacific Education Centre.

⁶ Please refer to the Notice on Issues relating to the Assessment for Computer Information System Integration Senior Project Manager Qualification (Xinji Zhi (2007) No. 8) for more details.

Education and Examination Centre of MIIT

Tel. : 86-10-68208651

Address : Room 304, 3rd Building, 27 Wanshou Road, Haidian District,
Beijing, P.R.C.

Web-site: <http://www.ceiaec.org>

- (ii) Enterprise should file an application for initial assessment to one of the following SI Qualification Assessment Centres (Assessment Centres). The Assessment Centre on receipt of the application materials will carry out an initial assessment according to the rules and regulations relevant to PM qualification application. For application that fulfills the assessment criteria, the Assessment Centre will issue an Enterprise Project Manager Qualification Comprehensive Assessment Report (Comprehensive Assessment Report), and Individual Project Manager Qualification Assessment Report(s) (Individual Assessment Report(s)).

Contact points :

SI Qualification Assessment Centre of Hong Kong Productivity Council

Tel. : (852) 2788 5678

Address : HKPC Building, 78 Tat Chee Avenue, Kowloon, Hong Kong

Web-site: <http://www.hkpc.org/sqa>

China Software Testing Center

Tel. : 86-10-88559326 86-10-88559350

Address : 6/F, CCID Plaza, 66 Zizhuyuan Road, Beijing, P.R.C.

Zip : 100044

Web-site: <http://www.cstc.org.cn/>

<http://www.ccidaudit.com/>

CEPREI Certification Body

Tel. : 86-20-87236606 86-20-87237425

Address : No. 110, Dongguanhuang Road, Guangzhou, P.R.C.

Correspondence Address : P.O. Box 1501-33, Guangzhou, P.R.C.

Zip : 510610

Web-site: <http://www.ceprei.org/>

- (iii) Upon completion of the initial assessment process, the Assessment Centre will, on behalf of the enterprise, provide the OGCIIO with relevant application materials along with the Comprehensive Assessment Report and Individual Assessment Report(s).

For complete application, the OGCIIO will make recommendation to the Computer Information System Integration Qualification Certification Office of MIIT for assessment on the enterprise's behalf.

- The OGCIIO will acknowledge receipt of the application.
- Under normal circumstances, the OGCIIO will complete the processing of an application **within 7 clear working days** from the date of its receipt. If the application is not complete or if there are discrepancies in the information provided, the processing time may be longer.

Contact point :

Office of the Government Chief Information Officer

Tel. : (852) 2582 4513

Address : 15/F, Wanchai Tower, Wanchai, Hong Kong

Web-site : <http://www.ogcio.gov.hk>

- (iv) The Computer Information System Integration Qualification Certification Office of MIIT will conduct assessment on the applications recommended by the OGCIIO. The MIIT will approve the applications that pass the assessment, and will issue corresponding PM qualification and certificate to the successful applicants. The records will also be uploaded to a database for easy access via Internet. The Computer Information System Integration Qualification Certification Office and the MIIT will contact the enterprises regarding the processing and results of their applications direct.

Contact point :

Computer Information System Integration Qualification Certification
Office of MIIT

Tel. : 86-10-68208063 86-10-68208064 86-10-66068504

Address : Room 102, 3rd Building, 27 Wanshou Road, Haidian District,
Beijing, P.R.C.

Zip : 100846

Web-site: <http://www.ceecm.gov.cn>

III. POINTS TO NOTE

5. It is the responsibility of the enterprise to complete the application form fully and truthfully and provide the supporting documents as required. Failure to provide accurate and complete information may affect the consideration and processing of the application, and may therefore result in the application being deferred or rejected.

6. If application is submitted **by post**, the OGCIO will not accept the responsibility for any loss of documents in transit.

7. It is the responsibility of the enterprise to get the relevant regulations, guidelines, procedures and other relevant information that are applicable to the PM qualification certification. The OGCIO does not guarantee and will not accept the responsibility to include exhaustively all relevant information in this series of Notices.

8. The OGCIO will handle the application materials according to the provisions of the Personal Data (Privacy) Ordinance of the HKSAR. Applications that fully meet the requirements will be submitted to MIIT for assessment and approval on behalf of the enterprises.

9. For details of the aforesaid documents issued by MIIT, please visit the web-site of the Computer Information System Integration Qualification Certification Office of MIIT at <http://www.ceecm.gov.cn>.

IV. ENQUIRIES

10. The Notices in this series will be published on the OGCIO web-site at: <http://www.ogcio.gov.hk/eng/pubpress/eogciosic.htm>. For enquiries on this series of Notices, please address to us at (852)2582 4513 or by email at si-cert-office@ogcio.gov.hk.



(CHEUNG Siu-wah)

for Government Chief Information Officer

Note: In case of discrepancies between the English and Chinese text of this Notice, the Chinese text shall for all purposes be conclusive.