

Success Story of Project Completed for the Government

9 July 2003

Project Owner: Home Affairs Department

Project Name (in English): The Rural Election Management Information System (REMIS)

Project Name (in Chinese): 鄉村選舉管理資訊系統

Project Description:

Home Affairs Department (HAD) planned to develop the REMIS to capture information of voters, candidates and subscribers for the Village Representative Elections (VRE) to facilitate verification of their qualifications as voters, candidates and subscribers that would enable effective and efficient monitoring of progress of the VRE exercises, early identification of problems and any subsequent review of policies and practices by the management. The data in the manual voters' registration and candidates' nomination forms was the primary source of data for the establishment of the REMIS.

The assignment was to carry out the System Analysis & Design (SA&D), System Development and Implementation for the REMIS for HAD of HKSARG to meet the functions of the VRE exercises.

Means of Service Acquisition: ITPSA

Contractor Name: Arcotect Limited

Subcontractor Name: N/A

Project Commenced on: 22 Oct 2002

Project Completed on: 30 Jun 2003

The Home Affairs Department (hereinafter refer to as “HAD”) of the Government of the Hong Kong Special Administrative Region had selected Arcotect Limited through the ITPSA to conduct the Systems Analysis & Design, System Development and Implementation for the Rural Election Management Information System (REMIS) for the Village Representative Elections Ordinance. There are different stages to execute the REMIS functions:

(A) Voter Registration

1. To import voters’ data processed by an outsourced contractor into the REMIS for storage and internal checking
2. To export voters’ data for matching with Immigration Department’s records
3. To print reports
 - (a) Transaction report
 - (b) Exceptional report
 - i. Incomplete/incorrect information of electors
 - ii. Electors registered in more than one Existing Village or Indigenous Village
 - (c) Control reports
 - (d) Reports on age and sex profile by Districts/Rural Committees/Villages
 - (e) Progress/statistical reports on voter registration (e.g. no. of electors registered on each day and the cumulative totals)
4. To print related letters (e.g. enquiry letters and rejection letters) and mailing labels
5. To print separate provisional registers of electors for Indigenous Inhabitant Representatives (IIR) and Resident Representative (RR)
6. To print separate final registers of electors for IIR and RR
7. To print the electoral registers by Districts/Rural Committees/Villages
8. To produce softcopy of the personal data of the electors on CD for reference by District Offices
9. To provide cross-references of the two electoral registers for IIRs and RRs

After the first round of the VRE, omissions/deletions lists and related control reports should also be produced in subsequent years.

*Registration forms can be downloaded from VRE website and receipt of the completed forms through electronic means with digital certificate will be accepted.

(B) Nomination

Subscribers

1. To verify that they are registered electors of the Village concerned
2. To verify that the no. of nomination forms subscribed by the elector do not exceed the no. of seats for the Village
3. To print control reports

Candidates

1. To verify that they are a registered elector
2. To verify that the candidate is not nominated for election as IIR or RR for more than one Village
3. To match with Immigration Department's records to confirm his age and permanent resident status
4. To print
 - (a) Progress/Statistical report on nomination
 - (b) Reports on candidates' profile
 - (c) Lists of validly nominated candidates by Districts/Rural Committees/Villages
 - (d) Reports on withdrawal/disqualification of validly nominated candidates and related notices

(C) Before Polling

1. To print postal/residential addresses of electors and related polling details on poll letters
2. To print list of polling stations by Districts/Rural Committees
3. To print electoral registers (with identity document numbers of electors) for each polling stations
4. To print electoral registers (with names of electors arranged in alphabetical order) for each polling stations for counter checking.