

**WORKING GROUP ON  
PROVISION AND USE OF CLOUD SERVICES**

**Notes of the Sixth Meeting  
held at 2:30 p.m. on 8 May 2013  
in Communal Meeting Room 5, G/F, Central Government Offices, Tamar**

**Present**

|                     |                 |   |
|---------------------|-----------------|---|
| Dr David CHUNG      | Deputy Convenor | (Hong Kong Cyberport Management Company Limited)                              |
| Dr Victor NG        | Member          | (Hong Kong Productivity Council)  |
| Mr Samson TAI       | Member          | (IBM Innovation Network)  |
| Dr CK WONG          | Member          | (iASPEC Technologies Limited)   |
| Mr Philip WONG      | Member          | (Hong Kong Jockey Club)   |
| Professor Peter YUM | Member          | (Hong Kong Applied Science and Technology Research Institute Company Limited) |
| Mr HC PANG          | Member          | OGCIO   |
| Mr Gary LAI         | Member          | OGCIO   |
| Mr Tony WONG        | Member          | OGCIO   |
| Ms Donna CHAN       | Secretary       | OGCIO   |

**In attendance**

|                 |             |       |
|-----------------|-------------|-------|
| Mr Patrick CHAN | Secretariat | OGCIO |
|-----------------|-------------|-------|

**Absent with apologies**

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|---------------------|----------|---|
| Mr HP SUEN          | Convenor | (ECT Service Limited)                                   |
| Mr Redouane BOUQDIB | Member   | (The Hongkong and Shanghai Banking Corporation Limited) |
| Dr Andy CHUN        | Member   | (City University of Hong Kong)                          |
| Ms Anna GAMVROS     | Member   | (Baker & McKenzie)                                      |
| Mr Antony MA        | Member   | (Cloud Security Alliance (Hong Kong & Macau Chapter))   |
| Mr Geofrey L MASTER | Member   | (Mayer Brown JSM)                                       |

|                      |        |  |
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| Professor Bebo WHITE | Member | (SLAC National Accelerator Laboratory (Stanford University)) |
| Professor YANG Qiang | Member | (The Hong Kong University of Science and Technology)         |

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**Confirmation of minutes of last meeting**

1. The notes of the fifth Working Group meeting held on 9 January 2013 were confirmed without amendment. All action items had been completed with elaboration under post meeting notes.

**Update on Cloud Expert Group and Working Groups**

2. **Mr Patrick CHAN** updated the meeting on the latest development of the Expert Group and Working Groups.
3. On behalf of OGCIO, **Ms Donna CHAN** expressed thanks to all Members for their efforts in drafting, reviewing, commenting, enhancing and finalising the Practice Guide for Procuring Cloud Services (“Practice Guide”). The Practice Guide was launched in mid April before the HK-GD Cloud Industry Collaboration Forum. The **Deputy Convenor** also expressed his appreciation to the Members on the concerted effort of preparing the Practice Guide.
4. **Ms Donna CHAN** further expressed her appreciation to the assistance of Cyberport in the interview video shooting and post production works for the three success stories.

**Focus Groups Update and Discussion**

5. On behalf of **Mr Geof MASTER**, the **Deputy Convenor** updated the meeting on the progress of the Practice Guide. The English version of the Practice Guide was finalised and posted to InfoCloud Portal on 15 April for public access. The Chinese version of the Practice Guide was completed on 19 April and it

Action

was posted to the InfoCloud Portal on the same day.

6. **Dr Victor NG** updated the meeting that eight success stories were collected from five Government Public Cloud Services Providers. With the assistance of Cyberport and OGCIO, three interview video clips of success stories were completed smoothly. Regarding the HK-GD Cloud Industry Collaboration Forum on 16 April, four success stories were shared on the deployment and use of cloud services. All these materials were posted to the InfoCloud Portal in April. **Dr Victor NG** added that video clips for the presentation and panel discussion sessions in the HK-GD Cloud Industry Collaboration Forum would be posted to InfoCloud Portal after OGCIO completed the post production works.

**Discuss the Work Plan of the Working Group in 2013**

*Promotion and publicity of the Practice Guide*

7. Members generally agreed that the Practice Guide was a useful document for the public especially SMEs. More promotion and publicity of the Practice Guide should be pursued as a priority work item in the 2<sup>nd</sup> half of the year.
8. Upon the enquiry of the **Deputy Convenor** on the download statistics for the Practice Guide, **Mr Patrick CHAN** replied that the contractor of InfoCloud Portal was compiling the statistics for the Practice Guide published since mid April. The **Deputy Convenor** expressed that more promotion of the Practice Guide should be explored, such as in the Asia Cloud Computing Association (“ACCA”) meeting scheduled for 13 May in Hong Kong. **Ms Donna CHAN** supplemented that online media such as ComputerWorld and Asia Cloud Forum were being approached for promoting the Practice Guide. Besides, the Practice Guide was also passed to Guangdong cloud experts and MIIT for their reference.

Action

9. **Mr Tony WONG** opined that the Practice Guide with over 50 pages of content might be too heavy for SMEs. A summary extract of the Practice Guide would help give the reader the basic concept on each key area. A leaflet on the Practice Guide could be prepared for distribution via various organisations and events to reach the target users. **Dr Victor Ng** echoed that leaflet was an effective means of promotion because participants of events especially SMEs often took leaflets back to their offices for sharing with others in the organisation. **Mr HC PANG** opined that partner websites could be invited to establish hyperlinks to the InfoCloud Portal. Regarding the suggestion to promote search engine ranking, **Dr Victor NG** responded that the ranking was already quite high at the moment.
10. For the general public and SME users to easily understand the Practice Guide, **Dr CK WONG** suggested that video clips would be more effective. He made reference to his last experience with Hong Kong Design Institute (HKDI) which could be engaged to produce the video production work for the 8 key areas by the students of the HKDI. **Mr Samson Tai** echoed that the usability of the Practice Guide could be higher when complemented by the video clips.
11. Since security is an important component for use of cloud services, **Ms Donna CHAN** raised if extracts of the two security checklists prepared by the WGCSP should be incorporated in the Practice Guide to make it even more complete. Members agreed a chapter on security and privacy with high level information to be added with pointers to the security checklists already prepared to avoid duplication.
12. **Mr Samson TAI** said that it was necessary to know whether the Practice Guide could raise the awareness of SMEs and serve their needs. The Practice Guide also had value to the independent software vendors (“ISVs”) for them to know what consumers would consider in procuring cloud services. The **Deputy Convenor** said that round table discussion with stakeholder groups

Action

for improving the Practice Guide was suggested in previous discussion. **Dr CK WONG** echoed that it could also serve as an opportunity to promote the Practice Guide to infrastructure providers, services providers as well as ISVs. He further commented that as SMEs would demand software solutions (such as CRM and HRM system) in the form of cloud services in the long run, promotion to ISVs was essential for them to speed up their migration to cloud for raising their competitiveness.

13. After deliberations, it was agreed that the following would be pursued for promotion of the Practice Guide –

Secretariat  
and  
Members

- a. Near term – enhancing the Practice Guide with new chapter on security and privacy, online media, information leaflet, standard set of introductory presentation slides, email to relevant organisations
- b. Medium term – video clips, round table discussion (with ISVs and infrastructure providers, SMEs as priority)

Others

14. Referring to the test-bed of IEEE discussed in the last WGCCIS meeting, the **Deputy Convenor** raised if WGPUCS could have any involvement in that initiative to facilitate exploring of use cases. He remarked that interoperability and portability between service providers was not covered in the current version of Practice Guide and this part could be further addressed when there were more practical use cases. **Ms Donna CHAN** added that IEEE HK Section was enthusiastic on the test-bed initiative and use case proposals were welcome. **Dr CK WONG** said that the WGCCIS would further discuss with Dr Henry CHAN of IEEE HK Section on the use of the test-bed for interoperability testing.

15. Regarding the work plan on use cases, **Dr Victor NG** updated the meeting that the project proposal of HK Computer Society on Cloud Computing Success Stories Showcases was being vetted by

Action

- the relevant organisation. If the application was approved, the success stories collected and presented could be posted on InfoCloud Portal.
16. It was discussed whether service providers other than the Government Public Cloud Services Providers should be invited for the success stories on InfoCloud Portal. Members acknowledged that government platform had its constraint for such kind of publicity. After exchanging views on the issue, Members generally agreed that hosting of the success stories on non-government platforms, with hyperlink from the InfoCloud Portal might be a more preferred approach.
17. The planned activities of the WGPUCS on promotion of the **Deputy Practice Guide** and use cases would be reported to EGCCSS to be **Convenor** held on 23 May.

Any other business

18. There being no other business, the meeting adjourned at 4:35 p.m.

**The Secretariat**

**Expert Group on Cloud Computing Services and Standards**

**July 2013**